

ASSAM AGRICULTURAL UNIVERSITY :: JORHAT – 785 013

Reference

Advt. No. 5/2021

1.	Name of the post :	Superintending Engineer
	No. of posts :	1 (One)
	Initial Pay :	Rs. 30,000 -110,000 + GP: 16,900
	Essential qualifications:	(1) Bachelor's degree in Civil Engineering from any recognized University or AMIE(India) in Civil Engineering (2) Minimum 12 years of service experience of which 5 years should be in the rank of Executive Engineer in design and supervision in Roads and buildings works (3) Experience in Accounts. Note : In-service eligible candidates of Govt. of Assam may also apply through proper channel for direct recruitment or on deputation.
	Desirable :	(1) Persons with Master's degree in Civil Engineering will be preferred.
2	Name of the post :	Executive Engineer
	No. of posts :	1 (One)
	Initial Pay :	Rs. 30,000 -110,000 + GP:14,500
	Essential qualifications:	(1) Bachelor's Degree in Civil Engineering from a recognized University or AIME (India) in Civil Engineering, (2) 10 years experience of which at least 5 years experience in the rank of Assistant Executive Engineer in design, construction and supervision of roads and buildings, work estimates and maintenance of water supply system including installation of Deep Tube well. Or 1) Diploma in Civil Engineering with at least 15 years of experience of which at least 5 years should be in the rank of Assistant Executive Engineer in design, construction and supervision of roads and buildings, work estimates and maintenance of water supply system including installation of Deep Tube well. Note : In-service eligible candidates of Govt. of Assam may also apply through proper channel for direct recruitment or on deputation.
3	Name of the post :	Deputy Registrar (Personnel)
	No. of posts :	1 (One)
	Initial Pay :	Rs. 30,000- 1,10,000 + GP: 14,500
	Age :	a) The maximum age of 45 years which may be relaxed in case of employees of this University.

	Essential qualifications:	<p>b) Bachelor's degree in Arts/ Science/ Commerce of a recognized University.</p> <p>c) At least 10 years experience dealing with administrative matters in the Govt. Offices or in the Educational Institutions of which at least 5 years in the rank of Assistant Registrar or its equivalent</p> <p>d) Proficiency in establishment rules and regulations of the Universities or similar institution.</p>
	Desirable:	<p>a) Master's degree in any field of study</p> <p>b) Familiarity with office organization & staff welfare measures, financial and general administration.</p> <p>c) Working experience under Agril. University.</p>
4	Name of the post : No. of posts : Initial Pay : Age :	Deputy Comptroller 2 (Two) Rs. 30,000- 1,10,000 + GP: 14,500 a) The maximum age of 45 years which may be relaxed in case of employees of this University.
	Essential qualifications:	<p>a) Bachelor's degree in Arts/ Science/ Commerce of a recognized University.</p> <p>b) At least 10 years experience dealing with accounts & audit in supervisory capacity in Govt. offices or Educational Institute of standing including at least 5 years experience in the rank of Accounts Officer or its equivalent rank.</p>
	Desirable:	<p>a) Master's degree in Arts/Science/Commerce or Post- Graduate Qualifications in Business Administration/ Law etc.</p> <p>b) Familiarity with preparation of Budget etc. and modern techniques in accounts keeping.</p> <p>c) Evidence of having passed accounts examination conducted by the State or the Central Govt.</p>
5	Name of the post : No. of posts : Initial Pay : Age :	Deputy Librarian 1 (One) Rs. 30,000- 1,10,000 + GP: 14,500 (CPC) Rs. 79,800-2,11,500 (Academic Level 12) (UGC) Maximum Age 40 years which may be relaxed in case of employees of this University
	Essential qualifications:	<p>Age and qualification: CPC The minimum educational qualification of the candidate shall be (1) at least 2nd class Master degree in Library and Information Science of a recognized University with knowledge of computer application.</p> <p style="text-align: center;">OR</p> <p>At least 2nd class Master's degree or equivalent CGPA in Arts/ Science/ Commerce/ Agriculture/ Veterinary Science/ Home Science with at least 2nd class Bachelor degree in Library Information Science from a recognized University.</p> <p>UGC a. Bachelor degree in any field of study</p>

		<p>b. Master's degree in Library and information Science of a recognized University with at least 55% marks or its equivalent grade of B (Grade Point 3.50-4.49) in UGC seven point scale.</p> <p>c. 5 years service experience as Assistant Librarian (senior scale, with AGP of Rs. 7000)/ Documentation Officer in a University Library or 15 years of professional experience in a University Library system.</p> <p>d. Evidence of initiative and ability to plan, organize, administer in a library</p> <p>e. A minimum score as stipulated in the 'Academic Performane Indicator' (API) Score Card Guideline prescribed for Direct Recruitment of Library Professional Staff in AAU to be called for interview.</p> <p><u>Desirable Qualification:</u></p> <p>1. M.Phil./Ph.D degree in Library Science/ Information Science/ Documentation/ Archives and Manuscript keeping/ Computerization of Library.</p> <p>2. Experience of modern retrieval and reprographic techniques.</p> <p>3. Experience of teaching and /or handling needs of post graduate student/ research workers.</p> <p>4. Working experience under educational institution.</p>
6	<p>Name of the post : Assistant Registrar/ Administrative Officer</p> <p>No. of posts : 3 (Three)</p> <p>Initial Pay : 30,000- 1,10,000 + GP: 13,900</p> <p>Age : Maximum Age 40 years as on 01.01.2021 which may be relaxed in case of employees of this University</p>	
	<p>Essential qualifications:</p>	<p>a) Bachelor's degree in Arts/ Science/ Commerce of a recognized University.</p> <p>b) Ten years experience out of which at least five years should be in administration in a responsible supervisory position not below the rank of A.S.O. or Equivalent in offices or Educational Institutions</p> <p>c) Experience in dealing with Establishment, General Administration, Personnel and Financial matters.</p>
	<p><u>Desirable Qualifications:</u></p>	<p>a) Master's degree b) Experience in office organization and staff welfare measures, financial and general administration.</p> <p>b)</p>
7	<p>Name of the post : Assistant Comptroller</p> <p>No. of posts : 3 (Three)</p> <p>Initial Pay : Rs. 30,000- 1,10,000 + GP: 13,900</p> <p>Age : Maximum Age 40 years as on 01.01.2021 which may be relaxed in case of employees of this University</p>	
	<p>Essential qualifications:</p>	<p>a. Bachelor's Degree in Arts/Science & Commerce of a recognized University.</p> <p>b. Candidates must have passed one of the following examinations.</p> <p>i. Subordinate Accounts service of Assam/ Assam Accounts service conducted by the Director, Accounts & Treasuries at Central Training Institute, Guwahati</p> <p>ii. Assam Subordinate Local Audit Service</p> <p>iii. Examination of equivalent grade to be recognized by the</p>

		University OR He/She must have served for at least 10 years in the line of Audit/Accounts out of which 5 years must be in a responsible post in the rank of Sr. Accountant/ Dy. Audit Officer/ Dy. Accounts Officer or Equivalent rank or still higher post in Govt/Semi Govt. or recognized Public Sector Undertakings.
8	Name of the post :	Assistant Engineer (Civil)
	No. of posts :	2 (Two)
	Initial Pay :	Rs. 30,000-1,10,000 + GP: 12,700
	Age :	Maximum Age 38 years as on 01.01.2021
	Essential Qualification:	a) Bachelor's Degree in Civil Engineering from a Govt. recognized Institution or AMIE (India) in Civil or Diploma in the concerned field with at least 5 years professional Experience.
	Desirable Qualifications:	a) Past experience in supervision of construction/ internal electrification of building and streets electrification etc. works.
9	Name of the post :	Junior Engineer(Civil /Electrical)
	No. of posts :	3 (two) Nos (Civil-2, Electrical - 1)
	Initial Pay :	Rs. 22,000-87,000 + GP: 9,700
	Age :	Maximum Age 38 years as on 01.01.2021
	Essential Qualifications	Three years Diploma in Civil/ Electrical Engineering from Govt. recognized institution with 2-3 years Working experience
	Desirable Qualifications:	a) Proficiency in Computer Application

General Instructions:

- A. I. Age relaxation for the reserved category will be as per norms of the Govt. of Assam
 II. The candidates who are permanent residents of Assam should only apply for all categories of posts.
 III. Reservation shall be as per Government of Assam Rules.

B. Submission of application forms:

Application form in prescribed format is to be submitted online at <http://www.aau.ac.in/aau-recruitment> on or before **11.11.2021**

- i) Application fee is to be deposited with the application on online mode only. The prescribed fee is Rs. 300/- in case of general candidates and Rs. 150/- in case of SC/ST/DAC/EWS candidates.
 ii) In-service candidates shall have to submit a NOC form their respective Department/ Organization.

Note: SC- Schedule Caste, ST- Schedule Tribe, DAC- Differently Abled Candidates, EWS – Economically Weaker Section

Registrar
 Assam Agril. University
 Jorhat-785013