



**OFFICE OF THE DIRECTOR**  
**AGRO-ECONOMIC RESEARCH CENTRE FOR NORTH-EAST INDIA**  
**(Ministry of Agriculture & Farmers' Welfare, Govt. of India)**  
**Assam Agricultural University**  
**Jorhat-785013**



**ADVERTISEMENT NO. 1/2023**

Online applications are invited from permanent residents of Assam for filling up of a post of **Account Assistant** under the “**Agro-Economic Research Centre for NE India**”, Ministry of Agriculture & Farmers' Welfare, Govt. of India, operating at Assam Agricultural University, Jorhat. The eligibility criteria and other terms of reference are available in the Recruitment Section of AAU-Website- [www.aau.ac.in](http://www.aau.ac.in). The online application forms will be available in the website *w.e.f.* **31-10-2023** from **4.00 PM** onwards and the eligible candidates may apply online on or before **5.00 PM** of **30-11-2023** through the given web link <https://online.aau.ac.in/aerc-recruitment>

Sd/-**A. K. Das**  
Hony. Director,  
Agro-Economic Research Centre for NE India,  
Assam Agricultural University,  
Jorhat-785013

**Terms of reference for the post advertised vide Advertisement No. 1/2023.**

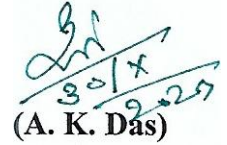
<b>A. I.</b>	<b>Name of the Post: Account Assistant</b>
<b>II.</b>	<b>No. of Post: 1 (One)</b>
<b>III.</b>	<b>Essential Qualification:</b> 1. Bachelor's degree in <b>Economics / Agricultural Economics / Commerce with Maths or Statistics</b> from any recognized University. 2. PGDCA/DCA from reputed institute.
<b>IV.</b>	<b>Required Experience :</b> 1. 2 years experience in Accounting and Audit
<b>V.</b>	<b>Desirable</b> 1. Handling of Public Financial Management System
<b>VI.</b>	<b>Pay Scale : Rs. 14,000 - 60,500/- + GP Rs.8,700/- -PM.</b>
<b>VII.</b>	<b>Age: - Maximum age limit : 38 years as on 01.01.2023</b>

**B. General Instruction:**

1. Mere possessing the required qualification will not make a candidate eligible for the post.
2. No TA/DA will be borne by the Centre for appearing in the test/interview, if called for.
3. Application fee is to be deposited with the application on online mode only. The prescribed fee is **Rs. 500/-** in case of general candidates and **Rs. 250/-** in case of SC/ST(P)/ST(H)/PWD candidates.
4. In-service candidates must apply through proper channel and submit NOC from their respective Department/Organization.
5. Relaxation of age for the reserved category will be as per norms of the Govt. of Assam.
6. The services of the selected candidates shall be governed under NPS.
7. Incomplete applications will summarily be rejected.
8. **Submission of application forms:**  
Application form in prescribed format is to be submitted online at link <https://online.aau.ac.in/aerc-recruitment> on or before **5.00 PM** of **30-11-2023**.

**Memo No. AERC/Estt-I(Acct.Asstt.)/2023-24/356**

**Date: 30.10.2023**



(A. K. Das)

**(A. K. Das)**

Hony. Director,  
Agro-Economic Research Centre for N. E. India,  
Assam Agricultural University Campus,  
Jorhat.